

MINUTES OF THE HAVA MEETING

Held on 13th December 2016 at 18:00 – 20.20

Attendees	Present	Apologies	Absent
Calei Smith (Chair)		x	
Jude Smith		x	
Deborah Howarth	x		
Dominik Klinikowski	x		
Christine Underwood	x		
Maureen Lindsay	x		
Leon Corbett (LTO)	x		
Lucinda Yeadon	x		
Trevor Underwood			x
Christine Green	x		
Kizzy Sheehan		x	
Tim Clarke		x	
Sarah Horsley		x	
Steve Skinner	x		
Stuart Byrne	X		
Alex (finance)	X		
Jon Crossley	X		
Andy Mindham	X		

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1. Apologies received from Calei, Jude, Kizzy, Tim and Sarah.
The Minutes from the November meeting were agreed.

Market place training funds are still available and Steve Skinner is to look into how much with the possibility of this being used for IT training.

There were no matters arising.

The LTO review/agreement was deferred as no documents had been received by anyone.

The HAVA plan was explained by Leon and how the figures were for December 2016 to March 2017 not the full year. As not enough Board members were present to vote on the plan, (Lucinda had not arrived by this time), this will have to be done via email so we can get it sent off to the Big Local to release the funds. Another plan will need to be produced for April 2017 for the next draw down. Steve Skinner would like to hold a workshop on producing plans and a date will be arranged.

A lengthy discussion was then held regarding the Park. HAVA

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authorised Alex to place an order to Groundworks for £4500 to cover 2 surveys and Leeds City Council will release £4000 towards the Landscape Architect work. It was requested that a draft plan was available for the next forum/AGM for presentation to the community for their views. A sum of £40,000 has been included in the plan up to March for stage 1. Stage 2 payments etc will be included in future plans. Once the surveys are carried out and the plan started Andrew will arrange another meeting to discuss. The Groundwork staff then left so we could continue with the remaining business.

The SLA agreement needs to be signed before we can apply for the draw down of funds. It was stated that Leon and Alex have done a lot of work in the past few months to clear up the problems they were left with when previous staff left. Maureen is to contact Leon to discuss and negotiate the SLA.

Steve Skinner gave out details of next year's training offered by the Local Trust. Details of these courses are in the office if anyone wants them. He also gave an invite from the Greenmoor Board to visit them and see how their group are organised. They will email Deborah the details of their next meeting.

With regard to the complaint from Michael Keenan, Steve explained that following the review by Anne Sheriff finding that the Boards decision to ask Mick to leave was justified and no evidence of mismanagement was found. He has since appealed this and the appeal has upheld the decision made by Anne in her original report.

No grant applications have been received this month, however the Applications and the Guidelines are now on the Website.

The meeting finished at 8.20

The next meeting is 10th January 2017 at 6pm. Cragside Close

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