

## MINUTES OF THE HAVA MEETING

Held on 8<sup>th</sup> August 2017 at 18.00-20.00

Attendees	Present	Apologies	Absent
Jude Smith	x		
Deborah Howarth	x		
Cherie Cartwright	x		
Christine Underwood	x		
Maureen Lindsay	x		
Leon Corbett (LTO)	x		
Lucinda Yeadon		x	
Christine Green	x		
Kizzy Sheehan	x		
Tim Clarke		x	
Sarah Horsley	x		
Steve Skinner		x	
Robert Esterine			x
Liam Allinson			x
Sam Peters Esterine			x
Stuart Byrne	x		

### Item

### Action

- 1 Apologies received from Steve, Lucinda and Tim
- 2 Minutes from last meeting approved
- 3 Action log.

Leon has broken down the community action budget and will look at any others that may need doing.  
 A meeting has been held with Groundwork and items outstanding are still being chased.  
 Deborah has emailed BARCA to maintain contact.  
 Details of unemployment in the area still to be received.  
 The shop has been viewed and will be discussed later on in the agenda.  
 Charitable status for shop still to be investigated.  
 Keep fit programme now in force and popular.  
 Bulbs not ordered yet as too early in the season, date for planting now changed to October.  
 Maureen has received a copy of an agreement from Martin, and will be looked into.

The HAVA plan will be put on each Agenda to ensure we are all working on the agreed plan and achieving the set goals.

Item	Action
4	A meeting was held with Andy Mindham from Groundwork, and he has supplied some of the information requested. It has been agreed by LCC that they will put the posts up asap. Leon has had further contact with Groundwork and is to arrange another meeting with them as prices are getting changed from one email to the next without clarification and reason. Stuart Byrne from LCC and Phil Staniforth from Parks are to be invited so that a clear way forward can be established. After this meeting it may be necessary to call an extra Board meeting just to discuss the park.
5	A copy of the Newsletter was handed out to everyone with the request that they read it and email and any amendments to Deborah as she is wanting to send it to the printers.
6	HAVA have been invited to attend the International youth day at Kirkstall Abbey (Friday 11 <sup>th</sup> August) and Deborah requested Board members to come along and help as this would be a good opportunity to talk to the youth of the area and get feedback on the park project.
7	The landlord of the vacant shop has still not been in touch with the estate agent so we have no answers to our questions. He has said previously that he will not put heating into the shop so we would have to look at installing that ourselves. <b>Action Christine Green to keep chasing estate agent.</b> A discussion was then held as to the usage of the shop and it was agreed that a business plan needs to be produced and an outline of activities to be held. Stuart Byrne and Maureen agreed to assist Christine Green with this. <b>Action meeting to be held to produce business plan and activities timetable.</b>
8	Following discussions with the Council Garden Centre the bulb planting has been changed to 1 <sup>st</sup> October as it was felt September was too early in the year to be planting bulbs.
9	We have received a Grant application from the newly reformed HWCA, this is for £500 for 2 summer activities making mosaics and a Christmas party. The application was declined and a letter advising of the decision to be given to the Chairperson.
10.	Leon has joined a forum to get feedback on our plans for the skatepark.  Maureen is to give out information packs to the prospective Board/Volunteers recently identified.  The sub groups need to be looked as the Board has changed. <b>Action Deborah to email all Board members asking which groups they wish to be on and then emailing dates for meetings to those concerned.</b>

**Item**

**Action**

**The meeting closed at 20.00  
Date of next meeting 12<sup>th</sup> September**

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7

**Item**

**Action**


**Item**

**Action**

**4.9**

**5.1**

**Item**

**Action**

**6**

**7**