

## MINUTES OF THE HAVA MEETING

Held on 7<sup>th</sup> April 2018 at 15.00-.16.00

Attendees	Present	Apologies	Absent
Deborah Howarth	x		
Cherie Cartwright (treasurer)	x		
Christine Underwood	x		
Hannah Bithel	x		
Leon Corbett (LTO)	x		
Lucinda Yeadon		x	
Christine Green	x		
Kizzy Sheehan	x		
Tim Clarke (acting chair chair)	x		
Barbara Brett		x	
Steve Skinner		x	
Robert Esterine		x	
Tony Marshall			x
Sam Peters Esterine	x		
Stuart Byrne		x	

### Item

### Action

1 Apologies –Steve, Lucinda, Stuart,

2 The minutes of the previous meeting was approved after the changing of the date of the next meeting.

3 Action Log. Centenary plans – the Leeds Archives have been spoken to and they are going to look and see what documentation they have regarding the building of the estate.

Leon gave an update on the park plans. Clarification on the heights and the benches have been received and Leon is just awaiting confirmation from Big Local with regards to the payments. He is hoping to pay for phase 1 so we can start to move on planning phase 2. **Action Leon to clarify which paths will be crushed stone and which is tarmac**

4 The Board was advised that Maureen has decided to resign from the Board and candidates are required for the post of Chair, Vice Chair and Treasurer before the next meeting. **Action Anyone interested in any of these posts is to advise Deborah by the end of the month.**

The Board were also given out forms for those that needed to complete them. **Action completed forms to be given to Deborah before the start of the next Board meeting**

**All**

**Item****Action**

The finances were discussed and it was requested that the Board receive a monthly breakdown of expenditure. **Action Leon to arrange this**

- 5 There has been a recent grant application and a couple more are expected in. These are to be brought before the Grants sub-group to look at and presented to the next Board meeting. **Action Deborah to email dates of next meeting to grants group**

- 6 Community Action - The events we already have are well received and should be continued. A family teddy Bears picnic is to be organised this year with a suggestion of Saturday 26<sup>th</sup> May. Some food will be provided by HAVA to enable all families to take part. A big Lunch was also suggested and this is to be looked into at the next community Action meeting. .  
A suggestion of a beach on the field was suggested and this can also be looked into. **Action Deborah to email community action group with date of next meeting**

**Date of next meeting Tuesday 8<sup>th</sup> May at 7pm Cragside Community Centre**

**Item**

**Action**

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**Item**

**Action**


**Item**

**Action**

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