

MINUTES OF THE HAVA MEETING

Held on 11th July 2017 at 17.30 – 20.10

Attendees	Present	Apologies	Absent
Jude Smith	x		
Deborah Howarth	x		
Cherie Cartwright	x		
Christine Underwood	x		
Maureen Lindsay	x		
Leon Corbett (LTO)	x		
Lucinda Yeadon	x		
Christine Green	x		
Kizzy Sheehan	x		
Tim Clarke	x		
Sarah Horsley	x		
Steve Skinner		✕	
Robert Esterine			
Liam Allinson	x		

Item	Action
1	Apologies received from Steve
2	Minutes from last meeting approved
3	<p>Action log.</p> <p>Liam has been invited to join the Board. Leon has looked at the figures on the plan and emailed all Board members. Actions on how to move forward with the plan has not happened as only Community Action has met. SLA has been amended as requested and signed. Barca have been invited to the meeting Gazebos have been ordered, received and used at the Fun Day. Steve has sent the email to Mick Keenan</p>
4	<p>Action Planning</p> <p>Maureen explained the document on action planning and how we move forward now.</p> <p>Action Leon is to break down the plan with easier sections for looking at finances.</p> <p>Progress on the plans for the park or lack of it was discussed. Deborah and Leon have been chasing Groundworks and Andy has promised answers to questions already asked of him this week and Deborah has asked for dates</p>

Leon

Item		Action
	he is free to hold a meeting to discuss the next steps.	
	Action Deborah to keep chasing and arrange meeting	Deborah
	Joe from Barca then arrived and he advised on the development at Kirkstall Forge and Barca's role in this. Leeds College of Building are holding training sessions and taster days for anyone interested in learning the Building trade and the developers are keen to establish links with this area. At present no clear plans are in place but BARCA are looking into pathways funding to help.	
	Action Deborah to Email Joe to establish links and keep in touch with developments	Deborah
	Action Another Sub group to be formed to look at unemployed in the area, after Lucinda gets a break down of numbers in each age group.	
	Lucinda also to speak to developers to see if HAVA area can get priority with regards to jobs and training	Lucinda
6	The old Charity shop on Broadway is now empty and up for rent. Christine Green proposed that we look at renting this with a view to having a central community space. It was agreed unanimously that we need a space but it needs to be looked at closely to make sure we are getting the correct space.	Christine G Cherie Lucinda
	Action Christine Green and Cherie to arrange to look at the property	
	Lucinda to look at rates for Charitable groups	
	Steve Skinner to be asked about charitable status for HAVA or sub group of HAVA.	
7	Sarah proposed a Summer keep fit/ exercise programme for all to be held during the school holidays. This is to be held on a Thursday Morning 10.30 – 12.after tea and toast in the Church. Posters are to be produced for distribution and Morrisons and the Co-Op are to be asked for donations of fruit for participants. Distance covered will be recorded each week and a certificate given to everyone with total distance. Those achieving their target or half marathon level will receive a medal.	Deborah sarah
	Action Deborah and Sarah to produce Certificates and arrange medals	

Item

Action

8

Any other Business

Lucinda explained the Playhouse Ambassador scheme and how they are wanting to put more productions in this area. Details of latest production was given out.

Bulb planting is planned for early September

Action Deborah to arrange 50k of bulbs

Deborah

An application to join the Board has been received from Sam Esterine. A couple of people expressed interest at the fun day and an information pack is to be produced.

**Action Deborah to invite Sam to join the Board at the next meeting.
Deborah and communications group to design information pack**

**Deborah
Comms**

It was mentioned that some Board members are unsure when meetings are.

Action Deborah to email Board with dates

Deborah

Maureen has written to Martin requesting a copy of the agreement with HAVA for the office he has advised that this will involve a cost for his time. Board agreed to pay this.

Action Maureen to send a new letter

Maureen

Meeting ended at 8.10

Date of next meeting 8th August 6pm

12

Item

Action

4.9

Item

Action

5.1

6

7