

## MINUTES OF THE HAVA MEETING

Held on 10th October 2017 at 18.00-.19.30

Attendees	Present	Apologies	Absent
Deborah Howarth	x		
Cherie Cartwright	x		
Christine Underwood	x		
Maureen Lindsay (chair)	x		
Leon Corbett (LTO)	x		
Lucinda Yeadon		x	
Christine Green	x		
Kizzy Sheehan	x		
Tim Clarke	x		
Steve Skinner	*		
Robert Esterine	*		
Liam Allinson			x
Sam Peters Esterine	x		
Stuart Byrne			x

Item	Action
1	Apologies – Lucinda
2	Minutes of the last meeting were agreed
3	The action log was gone through and all items have been cleared with the exception of the unemployment figures, however Lucinda has informed Deborah that these have just been received by herself and she will forward them on, and the Skatepark Forum has still to be arranged.
4	Leon has had a meeting with Groundwork and LCC with regards to the park. The Geotechnical survey has now been done and we have a copy. The survey has shown that the foundations may need to be deeper than first expected but nothing showed up to prevent the development going ahead. The commuted sum will not be paid by HAVA however this will mean a delay in the building until 1 <sup>st</sup> of April when the funds will be available to cover the sum.
4	Groundwork are to send an updated timescale for the stages of the development. They have also sent an agreement for the HAVA Board to look at and amend or agree to, a separate meeting on Tuesday 17 <sup>th</sup> October at 10am to be held to discuss this. It was pointed out that when the Skatepark is built it is quite natural for cracks to appear and they will be repaired. The fees for the planning application will be taken from the money allocated for contingencies.
5	The Scarecrow walk went well with slightly less entrants this year but the

Item	Action
	quality was higher. For next year it may be an idea to have it slightly later in the year as the children had only just gone back to school. The Bulb planting had a good turn out and a further planting day is to be organised for the roundabout on Lea Farm Road.
6	<p>The cost of Christmas trees and lights have been looked into and it was voted unanimously that we should purchase a tree for the roundabout on Broadway and hold an outdoor carol concert with hot chocolate an mince pies and if he is not too busy a visit from Santa.</p> <p><b>Action Deborah to contact LCC and order tree and lights</b></p>
7	<p>A meeting has been held with HOPs with regards to the telephone bill as Hops have sent us a bill for the last 28 months telephone line rental. Hava had previously paid up front for utilities and it has only just come to light that the telephone was not part of that agreement. It was felt that to help future working relationships this should be paid. Martin on behalf of HOPS has drawn up a new agreement back dates to 2015 for the HAVA Board to sign. All Board members were given a copy of it to look at and a meeting will be arranged to discuss this.</p> <p><b>Action meeting to be arranged regarding the agreement</b></p>
8	<p>A couple of Grant applications have been received today and have therefore not been looked at by the Grants sub group. They will meet and look at the applications and report back at the next meeting. It was decided that the Christmas event may be a good time to promote Grants as the uptake is slow.</p>
9	<p>A community profile form has been produced to find out what facilities/services are in the HAVA area and Peter Crathern has volunteered to do these for us.</p>
10	<p>Robert reported that he has been looking at the possibility of doing a youth project for the 8-12 age group. This would involve activities and giving a healthy hot meal, this could be using food from the Junk Food project, Tim has already emailed them for details and is awaiting a reply. If the group proves successful it may be expanded to other age groups in the future. The group would be staffed by volunteers and any training needed by these volunteers would be funded by HAVA.</p>
11	<p>Steve reported back that the Big Local had invested the funding they had received and were now in a position to grant each big local group an extra £105,000 on top of the original million. This can be applied for by incorporating it into the plan or by applying for it directly. He pointed out that Legacy was a priority of the Big Local. He has received a letter from shared assets and this will be shared with the Board. Shared assets are offering to help HAVA with big projects at a cost of £250 per day. A workshop is being</p>

**Item**

**Action**

held in London 29<sup>th</sup> November for anyone interested.

**Action Steve to email Deborah with the details so she can forward it to the Board.**

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Deborah passed out details of a Volunteer opportunity at the Leeds Playhouse Costume Department. Plans for a planter/bench was passed out for the Board to look at, which has been produced by a Volunteer and these will be discussed at another meeting.

The meeting closed at 7.30pm

Date of next meeting is November 14<sup>th</sup> at 6pm

**Item**

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**Item**

**Action**

**4.9**

**5.1**

**Item**

**Action**

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